

WestFork Village Executive Board Meeting

July 24, 2008

Meeting Minutes

I. Roll

Board Members	Unit #	Residents/Visitors	Unit #
Kyle Pope	505	Kendra Keller	1302
Ken Eberly	509	Dean Bodwell	Maintenance
Rick Budensiek	808	Howard & Annelise Wakkinen	Management
Jessica Anderson	908	John (Securitech)	Guest
Rusty Keller	1302		

II. Old Business

- Board Positions / Roles (Bylaws)
 - Jessica Anderson – President
 - Kyle Pope – Vice President
 - Ken Eberly – Treasurer
 - Rick Budensiek – Board Member
 - Rusty Keller – Board Member
 - Howard & Annelise Wakkinen – Secretary / Management
- WestFork Clubhouse Security – Hand Scanners/Cameras (Rusty)
 - John (Securitech) – Discussed different security options
 - Tabled for August 5th Meeting
- Fine processes for unapproved satellite dishes, repeated parking violators (oversized vehicles/trailers), and unapproved screen doors
 - Fine system for unapproved satellite dishes (and any exterior fixtures)
 - First violation = \$100
 - Second violation = \$300
 - Third violation = \$500
 - Fine system for repeated parking violations (for either oversized vehicles or parking in fire lanes)
 - First violation = Warning slip on vehicle (license plate recorded)
 - Second violation = \$100
 - Third violation = \$300
 - Fourth violation = \$500
- Items of Interest
 - The Board approved Visible Signs w/in perimeter of Clubhouse and on gates for the following items:
 - No Trespassing – “After hours police will be called & violators will be prosecuted to the full extent of the law”

**Meeting minutes were recorded by WestFork Management. Should you need clarification or any further information, please call (970) 378-7502. Thank you!

- Pool/Hot Tub Rules (e.g., Shower before using pool/spas)
- Age restrictions
- The Board approved Sign-In / Sign-Out table to help monitor Clubhouse usage due to over-usage of non-residents, parties without reservations, children underage without parental supervision
 - Owner/Tenant must be present with their guests
 - Friday, Saturday, Sunday have Clubhouse users sign in (primarily during summer) with Name, Unit, # of guests, Time in & time out
 - Sign-in/sign-out will be every day initially
 - Clubhouse Committee Members needed to help staff the table (WF shirts for committee members)
- Clubhouse hours for the summer will be 10:00 a.m. to 10:00 p.m. (Monday through Saturday) and 12:00 p.m. to 10:00 p.m. (Sunday)
 - Certain portions of the Clubhouse facilities are weather permitting and also will be closed from time to time for cleaning
- Alcohol
 - Eliminate completely w/in clubhouse boundaries
 - Safety hazard (mixed w/ hot tubs or sauna, broken glass, drunken behavior)
 - Mixed discussion for/against-Tabled
- Management / Maintenance / Board Dynamic – Need a team approach

III. New Business

- Asphalt & Concrete Bids
 - 2 bids discussed
 - More information needed - Tabled
- Deck Surfacing Bid (Review Bylaw of “limited common area”)
 - More information needed - Tabled
- WestFork CDs
 - Per FDIC insurance and to diversify, the two CDs will be transferred to two new banks (Advantage and Bank of Choice)

Adjournment Time: 8:44 p.m.

****Next Board Meetings:**

- August 5, 2008 (Tuesday) at 6:30 p.m.
- September 18, 2008 (Thursday) at 6:30 p.m.
- November 20, 2008 (Thursday) at 6:30 p.m.
- January 15, 2009 (Thursday) at 6:30 p.m.
- March 19, 2009 (Thursday) at 6:30 p.m.
- May 21, 2009 (Thursday) at 6:30 p.m.
- July 16, 2009 (Thursday) at 6:30 p.m. (Annual Meeting)

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